

ELI Delivery Consortium AISBL

Project Manager for Horizon 2020 Project (IMPULSE) Background information and position description

Extreme Light Infrastructure

The [Extreme Light Infrastructure](#) (ELI) is the world's most advanced international laser research infrastructure. It provides the scientific community with access to a new generation of laser technologies delivering sources of ultra-intense high-energy particle beams and ultra-bright radiation in the shortest timescales for multidisciplinary applications in a wide range of disciplines including materials sciences, engineering, medicine, biology, chemistry, and astrophysics. ELI consists of three complementary facilities located in the Czech Republic, Hungary and Romania.

The ELI facilities will be operated as an integrated organization, the ELI European Research Infrastructure Consortium (ELI ERIC), which is in the process of being established and will operate beginning in 2021. It will initially include the facilities located in the Czech Republic and Hungary and will have its registered office in the Czech Republic. The Extreme Light Infrastructure Delivery Consortium (ELI-DC) is an international association coordinating the establishment of ELI ERIC and the transition of ELI to operations.

IMPULSE Project

The IMPULSE Project is a €20-million project financed by the European Commission under the Horizon 2020 Research and Innovation programme (Grant Agreement number 871161) involving 15 research organisations from 10 countries.

The project is designed to support the swift and effective transition of ELI to sustainable operations under the single governance and management of ELI ERIC. Over the 42-month duration of the project, IMPULSE will address the key scientific, technical, organizational and management requirements of this transition, building user communities, and expanding the ELI member consortium.

The main outcome expected out of the project is to make ELI ERIC an efficient integrated organization, with world-class, cost-effective operations and excellent user-access enabling breakthrough science.

Position Overview

We are seeking candidates for the role of “**IMPULSE Project Manager**” responsible for the daily management of the overall project.

Duties and Responsibilities

The IMPULSE Project Manager will have the following duties:

- Daily support of the overall coordination and management of the Project activities to ensure that IMPULSE is delivered on time and to budget
- Monitoring of the progress of the individual Project Work Packages and tasks and of the use of resources by the Project partners and the individual Work Packages
- Setting-up and update of the administrative and management procedures of the Project, including risk monitoring and performance management
- Support to and participation, where relevant, in the meetings of the Governing Board, Steering Board, Project Management Team and Advisory bodies of the IMPULSE Consortium
- Support to and liaison with the Work Package and task leaders in their daily activities
- Review of deliverables, and compilation of technical interim and final reports prior to submission to the European Commission
- Coordination of internal communications within the Consortium, including setting-up and maintenance of online collaboration environment.

Reporting and Interactions

The IMPULSE Project Manager will work under the supervision of and report to the IMPULSE Coordinator, who is ELI-DC’s Director General. He/she will lead the IMPULSE Project Management Team and coordinate closely with the research organisations involved in the project.

Required skills and experience

- Experience in scientific and/or technical environments with experience in large-scale research infrastructure preferred
- Demonstrate successful management/project experience
- Prior experience with Horizon 2020 Research and Innovation Programme or previous framework programmes would be a strong plus
- Technical/scientific education background in relevant fields is not required, but is a plus
- Ability to work in international multi-institutional contexts
- Excellent strategic planning and/or risk management
- Ability to cope with strict deadlines
- Leadership and team spirit
- Excellent interpersonal and communication skills
- University degree in Engineering, Science, Computer Science, or related field
- Proficiency in English required with at least one additional European language

Employment conditions

- Start of employment anticipated beginning of 2021.
- Term: full-time employment with initial duration of 3.5 years, extension beyond that initial term possible.
- Location: ELI Beamlines (Dolní Břežany, Czech Republic) or ELI-ALPS (Szeged, Hungary).
- Salary: base salary competitive, commensurate with experience of the selected candidate, additional remuneration elements to support relocation negotiable.
- Frequent short-term travels between the ELI Facilities and partners involved in IMPULSE are a key requirement of the position, including driving.

Candidates should send a letter of interest, including a concise description of experience and any other element relevant to the position, as well as their CV to: jobs@eli-laser.eu **no later than 15 January 2021**.

For informal enquiries about any aspect of the post, please contact Florian Gliksohn, ELI-DC Associate Director (florian.gliksohn@eli-laser.eu). All enquiries/information from the candidates will be handled confidentially.

Selected candidates will be invited to take part in interviews in the second half of January 2021.